



BOARD MEETING MINUTES

Thursday, June 12, 2025

Board Members in Attendance via Electronic Device: Eva Bermudez Zimmerman, Easha Canada, Andrea Comer, Ellen McKitterick, Eleanor Michael, David Salazar-Austin, Mike Soltis, Molly Weston Williamson, Holly Williams, Justin Zartman

Board Members Absent: Adrienne Cochrane, Sheila Hummel, Janée Woods Weber, Melissa Ziobron

CT Paid Leave Staff in Attendance via Electronic Device: Joe Cale, Erin Choquette, Michael Cisar, Amber Forrest, Madeline Granato, David Marcone, Stephanie Oliveras, Loc Pho, John Simonetti, Priscilla Torcello, Jessica Vargas

1. Welcome & Call to Order

Vice Chair, Eleanor Michael, called the meeting to order at 9:04 a.m. Executive Assistant, Amber Forrest, took attendance by roll call and confirmed the existence of a quorum. Ms. Michael acknowledged members of the public in attendance.

2. Review & Approve May 8, 2025, Meeting Minutes

Ms. Michael asked for a review of the May 8, 2025, meeting minutes and a motion to approve. There were no corrections. Mike Soltis motioned to approve the minutes, and Justin Zartman seconded that motion. There was no further discussion. All were in favor. None opposed. None abstained. The motion carried.

3. Actuarial Quarterly Update

Harindra Sebastian, of Spring Group, provided the Actuarial Quarterly Report.

4. Fund Recovery Update

Contribution & Compliance Manager, Walter Hay, provided the Fund Recovery Update.

5. Legislative Update

Government & Community Relations Manager, Madeline Granato, provided the Legislative Update.

6. Committee Reports-

a. Policy & Personnel

Mr. Soltis reported that the Committee did not meet in June. The next scheduled meeting is on July 1st.

b. Outreach & Engagement

Ms. Weston Williamson reported that the Committee did not meet in June. The next scheduled meeting is on July 17th.

c. Finance & Audit

Ms. Williams reported that the Committee met at the end of May and received the Actuarial Quarterly Update which was presented today. The committee also received a review of the regularly reported financials. Dave Marcone provided the following financial reports:

- Actual to Budget Operating Funds for the Month of April 2025
- Actual to Budget Bond Funds for the Month of April 2025

- Bond Schedule (Inception to Date)
- Actual to Budget Contribution Trust Funds for the Month of April 2025
- Contribution Schedule (Inception to Date)
- Statement of Fiduciary Net Position as of April 2025
- Operating Projection for FY2025
- Contribution Projection for FY2025
- Draft Expenditures and Contributions for May 2025

7. CEO Report

CEO, Erin Choquette, reported that the Authority staff are working to analyze and improve the Contact Us process to provide a better experience for workers, employers and other stakeholders who submit questions via the website. She also reported that four staff members will take childbirth/bonding leave this summer. We have brought on a temporary worker retiree and a seasonal worker to help cover the workload during their leaves.

8. Old Business- None

9. New Business- None

10. Executive Session

Ms. Michael asked for a motion for the Board to go into Executive Session pursuant to C.G.S. 1-200(6)(A) for a discussion concerning the appointment, employment, performance evaluation, health or dismissal of a public officer or employee, noting that this would require an affirmative vote of 2/3 of the voting members present at this meeting.

Eva Bermudez Zimmerman motioned, and Ms. Williams seconded that motion. All were in favor. None opposed. None abstained. The motion carried.

The Board entered into Executive Session at 10:02 AM.

The Board returned to the meeting, from Executive Session at 10:13 AM

11. Adjournment-

Ms. Michael asked the Board for a motion to adjourn. Andrea Comer motioned, and Mr. Soltis seconded that motion. All were in favor. None opposed. None abstained. The motion carried. The meeting adjourned at 10:14a.m.

Meeting Recording Here: <https://youtu.be/GeDWkQ1Gxmk>

Agenda Attachments:

- *Item 3-Actuarial Quarterly Update*
- *Item 4- Fund Recovery Update*
- *Item 5- Legislative Update*
- *Item 6- Financials*